

Need A. Job

123 Around Your Way, Somewhere, Alabama 99999 • (205) 777-9311
needajob@gmail.com

QUALIFICATIONS

- Over 5 years forklift experience
- Over 5 years overhead crane experience
- Ability to follow safety rules and regulations
- Self-motivated and able to work alone

EXPERIENCE

Glasform, Inc., Birmingham, AL

Shipping Clerk

7/2008 – 12/2013

- Read shipping orders/specifications
- Pulled and staged products for shipping
- Performed daily cycle counts
- Performed monthly inventory count of raw materials
- Pulled orders and staged for shipped
- Loaded flatbed trucks using forklifts or overhead cranes

Nikki's West Steak and Seafood, Birmingham, AL

Dishwasher

10/2007 – 8/2008

- Washed and stored all cooking utensils, plates, flatware and glassware
- Bused tables
- Performed routine restaurant cleanup
- Cleaned dish machine
- Unloaded inventory trucks and stocked products

Unicor, Forrest City, AR

Packaging and Shipping Clerk

2005 – 2007

- Read shipping order/specifications
- Packaged products and staged for shipment
- Loaded trucks using manual pallet jacks

EDUCATION

Roofing Certification, Crowley Technical Institute, Forrest City, AR

Interior and Exterior Framing Certification, Crowley Technical Institute, Forrest City, AR

GED, State of Arkansas

REFERENCES

Available upon request